

**Position: Summer Youth Activity Program Counselor**

**Pay Rate: \$10 per hour**

**Supervisor: Assistant Director, Summer Youth Activity Program**

**Job Description:**

The goal for Summer Youth Activity Program (SYAP) Counselors is to provide all of the individuals who are involved with SYAP a unique, valuable and fun experience. Counselors are expected to anticipate potential problems, contribute as a team member alongside fellow counselors, and endeavor to create a culture that reflects the overarching values, beliefs, and ethics of those associated with SYAP. This position requires critical thinking skills, and the ability to work independently.

**Counselors are expected to be available from 8:00AM-4:00 PM, M-F on the dates listed:**

Training: May 27 - 29

Session I: June 1 - 12

Session II: June 15 - 26                      No Work: June 29 - July 3

Session III: July 6 - 17

Session IV: July 20 - 31

**Specific Responsibilities:**

- Serve as a representative of the University, displaying courtesy, tact, consideration, and discretion in all interactions with other members of the Rice Community.
- Supervise the children throughout the day. This includes being responsible for the calm transition from activity to activity (especially through the lobby and locker room).
- Assist the Lead Counselors and Instructors with the supervision and organization of all Breaks and Lunch times.
- Assist the Instructor with all class activities.
- Assist in maintaining a safe environment for children.
- Help maintain a high standard of conduct for the children (including help with behavior modification strategies, disciplinary action)
- Nominate campers for awards.
- Perform other summer duties as assigned by the Director.

**Minimum Qualifications:**

- Must have experience with and enthusiasm for working with children.
- Must have general knowledge of physical activities and sports.
- Must be able to think independently and make decisions for everyday and emergency situations.
- Ability to communicate and work with a variety of age and skill levels
- Must have a positive attitude and interact well with SYAP participants, parents, and co-workers.
- Enthusiasm, sense of humor, patience and self-control
- Must have the ability to complete Basic First Aid, CPR and AED (training provided).