Rice University Recreation Center  
Photography and Marketing Assistant

Application Requirements:

Cover letter, resume, 3 to 5 examples of photography and/or film works

General Description:

We are looking for an energetic individual that has a strong desire to learn about media and design. This opportunity will provide exposure to facets of media such as photography, videography, social media, and advertising. Day to day duties will include capturing photographs and videos of Rice University Recreation Center’s Summer Youth Activity Program, updating social media accounts, daily print assembling, marketing, and other general office duties that the Graphic Designer needs assistance in.

Required Qualifications:

Applicants should be responsible, organized, and willing to learn more about media. He/she will be asked to have a flexible schedule that allows them to commit to a minimum of 20 hours per week. Applicants must have general interest and experience working with photography, film, social media, and working with children.

Pay Rate:

$8.50 per hour

Contact:

LA Maxwell  
Graphic Designer  
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