ROPE Outdoor Trip Leader

Pay Rate: Volunteer (See below for benefits)
Supervisor: Assistant Director, Outdoor Programs
Contact: kjc5@rice.edu or 713-348-4069

Job Description:
ROPE Trip Leaders are responsible for the overall facilitation of their outdoor trip. Leaders are expected to foster meaningful environments for trip participants, while simultaneously safeguarding the psychological and physical health of each individual. This position requires interpersonal communication skills, the ability to think critically, and the flexibility to work both independently and cooperatively with other instructors.

Specific Responsibilities:
- Plan and develop outdoor trip itineraries in cooperation with the Assistant Director and co-leaders.
- Conduct themselves in a professional manner and remain available to participant needs 24 hours a day throughout the duration of trip.
- Demonstrate knowledge and ability to manage risk, facilitate group experiences, and provide leadership for program activities.
- Adapt to changing conditions and provide essential guidance for participants.
- Teach and abide by “Leave No Trace” outdoor ethics on all outdoor trips.
- Learn and teach specific camp craft skills (tents, stoves, backcountry cooking, etc.) to ROPE trip participants.
- ROPE Trip Leaders beyond their first year of training will assist with training incoming cohorts of trip leaders.

Minimum Qualifications:
- Must have a passion for the outdoors and outdoor recreational programming.
- Must have a general knowledge of outdoor programming and services offered by ROPE.
- Must be able to attend all required training meetings and training trips.
- Must have willingness to learn and practice new outdoor skills and activities.
- Must be able to think independently and make decisions for everyday and emergency situations.
- Must have knowledge of Rice Recreation Center program areas and program offerings.
- Must have a positive attitude and interact well with ROPE trip participants.
- Must have the ability to earn a CPR, and Wilderness First Aid Certifications.
Benefits:
- Leadership training including group management skills, decision making, risk management, environmental ethics, and expedition behavior.
- Technical outdoor skills training including kayaking, canoeing, rock climbing, caving, backpacking, basic camping skills and wilderness medicine.
- Free equipment rentals and outdoor trips (when space is available), training materials, outdoor equipment and apparel.
- Leave No Trace Trainer, Technical Skills, and Wilderness First Aid certification opportunities.
- Valuable volunteer experience and service opportunities.

Level of Commitment Required:
- Lead 2 trips per semester for a minimum of 4 trip-days.
- Attend primary training trips in September and January each year.
- Attending 2 additional Training Seminars and/or trips each year.
- Monthly and semi-annual meetings to review, plan, and develop our outdoor programming.

Email completed application to kjc5@rice.edu. Handwritten applications will not be accepted. Applications due April 7th 2017 11:59PM.
Rice Outdoor Programs & Education
Trip Leader Application

PERSONAL INFORMATION
Name: ____________________________  Rice ID: ____________________________
Date of Birth: _____________________  Local Address: ______________________
                                Email Address: __________________________
Rice ID: ____________________________  Permanent Address: ________________
Phone: _____________________________  ________________________________

GENERAL INFORMATION
Year of Study: FR  SO  JR  SR  GR   Anticipated date of graduation: ______
College: __________________________  Major: _________________________

EMERGENCY CONTACT
Name: ____________________________  Relationship: ______________  Phone: __________

QUALIFICATIONS/WORK EXPERIENCE
List all qualifications, certifications, and relevant work related experience you have. Please attach a copy of
your certifications, training, and expedition log, if available.

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Please list two references who are familiar with your outdoor experience or leadership qualifications.

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I understand that any false or misleading information given in this application will automatically disqualify
this application from the employee pool or result in termination of employment.

Signature of Applicant: ____________________________  Date: _________________________
Rice Outdoor Programs & Education
Trip Leader Questionnaire

The following questions are to be handed in with your application. Feel free to use additional space.

1. What makes you want to be ROPE Trip Leader? What will you bring to the position and organization?

2. Please share with us about something that you are passionate about.

3. What other commitments do you hold at Rice (e.g. committees, clubs, sports)?

4. What does it mean to you to be adventurous?

5. Describe a time during which you have had to make a difficult decision? What was the alternative and why did you make your choice?

6. What would you consider the most important aspect(s) of being a leader?

7. ROPE leaders are responsible for a variety of planning and decision-making on and off trail. Provide an example of where the following decision making style would be appropriate: Directive, Consultative, Democratic, Consensus, & Delegate.

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